JOB DESCRIPTION

Job Title	**Yard Operative**
Location	**Castle Donington**
Reports to	**Yard Manager/Yard Foreman**
Hours of Work	**8.00am – 4.30pm**

Role Objective

Reporting to the Yard Manager and Yard Foreman, this role covers the hands-on day to day batching of equipment ready to be loaded onto lorries and general yard duties as required. To ensure the correct delivery of quality stock, first time in full, within the time schedules set by the business.

Key Responsibilities

- Reporting into the Yard Manager & Yard Foreman when at base, regarding work at Castle Donington premises.
- Reporting into the Yard Manager/Yard Foreman for in-house duties which may include:
  - Working on the Wash pad.
  - Working in the yard.
  - Working in the workshops making or repairing stock.
  - General maintenance of Company premises or stock.
- Picking equipment to load lists correctly.
- Ensure all daily checks are completed on forklifts and plant in Yard area. Report defects/problems to Yard Manager/Foreman.
- Assist in the loading/unloading of vehicles.
- Organisation and tidiness within the yard.
- Participation in yearly stock takes.

Skills and Experience

	Essential	Desirable
Excellent communication skills	✓	
Pro-active with a high level of accuracy and detail	✓	
Able to work under pressure and within tight timescales	✓	
Forklift operator	✓	

Mobility Requirements
You may be required to travel as part of your duties and will need to visit sites throughout your probationary/training period in order to understand the company's products.

Additional Comments
In order to fulfil your duties occasional overtime and weekend work may be required. This job description is not intended to be an exhaustive list of duties to be performed by the employee. This job description may be altered to reflect the business needs of the company.