



## **JOB DESCRIPTION**

### **Paint Booth Supervisor**

The Structures Division of GL events UK is looking for an experienced Paint Booth Supervisor to join its team at our Castle Donington site. The successful candidate will be responsible for supervising a team of spray painters and co-ordinating the paint process whilst looking for continual improvement. The candidate will also be responsible for all the administration and procurement for this department.

#### Key Responsibilities

- Ensure employees prepare and paint products to specification and quality standards
- Forecast paint schedules for orders and equipment.
- Procure products in a cost effective manner for forecast schedules
- Ensure employees adhere to health and safety, quality and environmental guidelines
- Ensure all employees meet required deadlines.
- Ensure all tools are maintained
- Make employees aware of their responsibilities and conduct appraisals and set objectives.

#### Skills and Experience

- Proven Supervisory experience
- Ability to lead people
- Good organisational skills
- Good communication skills
- Meticulous attention to detail
- Ability to ensure all products meet a high standard
- Capable of working in a fast-paced environment
- Ability to prioritise.

This job description is not intended to be an exhaustive list of duties to be performed by the employee. This job description may be altered to reflect the business needs of the company.